

CBP Form 3311 Instruction

CBP Form 3311 - Declaration For Free Entry of Returned American Products, is a required form that must accompany all international Return Material Authorization (RMA) shipments. This document **highlights** all fields that must be completed and provides guidance on filling out the document successfully. The *italicized data* is the exact information that should be populated on the form. Non-italicized data is specific to the individual customer or person completing the form.

Please contact tech@bpmmicro.com if you have any questions.

1. Port - Houston

2. Date - Current Date

3. Entry No. & Date - Leave Blank (not to be filled in)

4. Name of Manufacturer - BPM Microsystems

5. City and State of Manufacture - Houston, Texas

6. Reason For Return - Should contain the following:

Equipment is being returned temporarily for repair and have no customs value, Made in the U.S., not advanced in value or improved condition. U.S. HTS#: 9801.00.1012

7. U.S. Drawback Previously – Unclaimed

8. Previously Imported Under HTSUS 9813.00.05? – No

9. Marks, Numbers, and Description of Articles Returned - As stated, needs to be filled in

10. Value* - As stated, needs to be filled in

11. WAS and HAS boxes should be checked

12. Name of Declarant - Person completing the form

13. Title of Declarant - As stated, needs to be filled in

14. Name of Corporation - As stated, needs to be filled in

15. Signature - As stated, needs to be signed

16. Signature of Authorizing CBP Officer - Leave Blank (not to be filled in)

Revised 9/27/12

